

Date: _____ Client Name: _____
DOB: _____ Case Number: _____
Does the consumer have Medicaid? (circle) Yes No
If yes, MID#: _____

UNIFORM PORTAL PRIORITIZATION

Directions: Check the statement in each category that best describes the individual or situation. Extenuating circumstances may be described in "other," as long as the total does not exceed the maximum points per section to determine a total numerical value. All habilitation skills will be measured against appropriate developmental levels.

Activities of Daily Living: How does this person meet their daily needs?

Eats/drinks independently, may require help with selection and preparation. (0) *If the individual can feed themselves or drink without assistance, the score should be 0, whether the individual can prepare or select the meal is irrelevant. Individuals that score 0 in this area would have a NC-SNAP score of 1 to 2 in the Assistance Needed section of the Daily Living Supports Domain. If an individual can complete many of the tasks associated with eating and drinking (not including selection or preparation) with limited reminders, the score would be 0.*

Eats/drinks with verbal or physical cues. (1) *Individual requires verbal and/or physical prompts to complete all tasks related to feeding. The individual would score 3 on the NC-SNAP in the Assistance Needed Section of the Daily Living Supports Domain. NC-SNAP score must be supported by the PCP.*

Cannot or will not eat/drink without physical cues. (2) *Individual requires physical prompts for all tasks related to feeding. This means that the individual is either feed by someone else or is physically and verbally (not verbally alone) prompted to complete each task. The individual would score 4 to 5 on the NC-SNAP in the Assistance Needed Section of the Daily Living Supports Domain. NC-SNAP score must be supported by the PCP.*

Is able to toilet independently. (0) *If the individual can go to the restroom and complete the tasks of toileting with no more than limited prompts, the score should be 0. Individuals that score 0 in this area would have a NC-SNAP score of 1 to 2 in the Assistance Needed section of the Daily Living Supports Domain. If an individual can complete many of the tasks associated with toileting with limited reminders, the score would be 0.*

Requires prompts or reminders or limited physical assistance to toilet. (1) *Individual requires verbal and/or physical prompts to complete all tasks related to toileting. The individual would score 3 on the NC-SNAP in the Assistance Needed Section of the Daily Living Supports Domain. NC-SNAP score must be supported by the PCP. The individual would be unable to complete any task without a verbal reminder or physical assistance.*

Requires full physical assistance. (2) *Individual requires physical prompts for all tasks related to toileting. This means that the individual is either assisted completely by someone else or is physically and verbally (not verbally alone) prompted to complete each task. The individual would require substantial physical support in addition to the verbal directions. The individual would score 4 to 5 on the NC-SNAP in the Assistance Needed Section of the Daily Living Supports Domain. NC-SNAP score must be supported by the PCP.*

Is able to dress and groom independently. (0) *If the individual can dress and groom themselves, the score should be 0. Individuals that score 0 in this area would have a NC-SNAP score of 1 to 2 in the Assistance Needed section of the Daily Living Supports Domain. If an individual can complete many of the tasks associated dressing and grooming with limited reminders, the score would be 0.*

Requires minimal assistance and or training to assure appropriate hygiene and dress. (1) *Individual requires verbal and/or physical prompts to complete most tasks related to personal hygiene and dress. The individual would score 2 to 3 on the NC-SNAP in the Assistance Needed Section of the Daily Living Supports Domain. NC-SNAP score must be supported by the PCP. The individual would not be able to consistently complete all tasks without verbal reminders.*

Assistance needed to complete personal grooming and dressing. (1) *Individual requires verbal and/or physical prompts to complete most tasks related to personal hygiene and dress. The individual would score 2 to 3 on the NC-SNAP in the Assistance Needed Section of the Daily*

Living Supports Domain. NC-SNAP score must be supported by the PCP. The individual would require physical assistance to complete some tasks associated with either grooming or dressing.

Depends on others for grooming and dressing. (2) **Individual requires physical prompts and/or assistance for most tasks related to grooming and dressing. This means that the individual is either assisted completely by someone else or is physically and verbally (not verbally alone) prompted to complete each task. The individual would require substantial physical support in addition to the verbal directions. The individual would score 4 to 5 on the NC-SNAP in the Assistance Needed Section of the Daily Living Supports Domain. NC-SNAP score must be supported by the PCP.**

Other, explain (Assign numerical value, 0-2). **To receive points in this section, the explanation cannot contain issues already noted in the choices above. Special circumstance that is indicated in this section must be supported and addressed in the PCP.**

TOTAL (Max. 6 points) _____

Mobility: How does this person move from place to place?

Has independent mobility, may change physical locations safely at will. (0)

Has independent mobility with mobility aids, or requires supervision. (1) **If the individual is ambulatory, is over 8, and requires supervision to cross the street, this would be scored 1. Developmental stages should be considered when scoring this and all other areas.**

Has little or no mobility even with mobility aides. (2) **Consumer is unable to navigate his home environment or public environments without assistance i.e. someone holding a gait belt or pushing the chair for the individual.**

Other, explain (Assign numerical value 0-1). **To receive points in this section, the explanation cannot contain issues already noted in the choices above. Special circumstance that is indicated in this section must be supported and addressed in the PCP.**

TOTAL (Max. 2 points) _____

Medical: How is the individual's health?

Received health care as needed. (0) **The health care needs of the individual are met through routine care, annual checkups, and sick visits as needed. The individual would score 1 on the NC-SNAP in the Physician Services section of the Health Care Supports Domain. NC-SNAP score must be supported by the PCP.**

Medication or medical treatment is routine, with occasional intervention/monitoring. (1) **The health care needs of the individual should include a medical condition(s) that requires occasional consultation from a physician, nurse, or allied health professionals. This is in addition to routine care, annual checkups, and sick visits as needed. The individual would score 1 on the NC-SNAP in the Physician Services section and/or a score of 2 in either the Nursing Services, Allied Health Professional, or Equipment Supports Sections of the Health Care Supports Domain. NC-SNAP score(s) must be supported by the PCP.**

Medical issues require on-going care and follow-up. (2) **The health care needs of the individual should include a chronic medical condition(s) that requires quarterly consultation with a physician. This is in addition to routine care, annual checkups, and sick visits as needed. The individual would score 2 or 4 on the NC-SNAP in the Physician Services and/or a score of 2 in either the Nursing Services, Allied Health Professional, or Equipment Supports Sections of the Health Care Supports Domain. NC-SNAP score must be supported by the PCP.**

Conditions require close monitoring and/or further evaluations. (3) **The health care needs of the individual should include a chronic medical condition(s) that requires consultation with a physician more than quarterly. This is in addition to routine care, annual checkups, and sick visits as needed. The individual would score 4 on the NC-SNAP in the Physician Services and/or a score of 2 in either the Nursing Services, Allied Health Professional, or Equipment Supports Sections of the Health Care Supports Domain. NC-SNAP score must be supported by the PCP.**

Medical issues are not stable or need immediate attention. (4) **The health care needs of the individual are chronic and require immediate availability of physician services. The**

individual is most likely currently hospitalized to be scored at this level. The individual would score 5 on the NC-SNAP in the Physician Sections of the Health Care Supports Domain. NC-SNAP score must be supported by the PCP.

Other, explain (Assign numerical value, 0-2). *To receive points in this section, the explanation cannot contain issues already noted in the choices above. Special circumstance that is indicated in this section must be supported and addressed in the PCP.*

TOTAL (Max. 4 points) _____

Social Skills: How does the person interact?

Has adequate social skills that are used independently. (0) *Developmental stages should be considered when scoring this and all other areas. All sections of the Behavioral Supports Domain of the NC-SNAP would be scored 1.*

Social skills are inconsistent and inadequate in some settings, training needed. (1) *Developmental stages should be considered when scoring this and all other areas. The individual would score on the NC-SNAP a minimum of 2 in both the Behavioral Severity and Direct Intervention Sections of the Behavioral Supports Domain. NC-SNAP score must be supported by the PCP.*

Requires one-to-one supervision/training to interact socially. (2) *Developmental stages should be considered when scoring this and all other areas. The individual would score on the NC-SNAP a minimum of 2 in the Behavioral Severity Section and a minimum of 3 in the Direct Intervention Section of the Behavioral Supports Domain. NC-SNAP score must be supported by the PCP.*

Other, explain (Assign numerical value, 0-2). *To receive points in this section, the explanation cannot contain issues already noted in the choices above. Special circumstance that is indicated in this section must be supported and addressed in the PCP.*

TOTAL (Max. 2 points) _____

Behavioral Issues: How does the person's behavior affect daily functioning?

Behavior allows optimal daily functioning. (0) *Developmental stages should be considered when scoring this and all other areas. All sections of the Behavioral Supports Domain of the NC-SNAP would be scored 1.*

Requires behavioral training and supervision to fully participate in daily activities. (1) *Developmental stages should be considered when scoring this and all other areas. The individual would score on the NC-SNAP a minimum of 2 in the Mental Health Services Section, a minimum of 2 in the Behavioral Severity Section, and a minimum of 2 in the Direct Intervention Section of the Behavioral Supports Domain. NC-SNAP score must be supported by the PCP.*

Behaviors require one-to-one supervision to complete or participate in daily activities. (2) *Developmental stages should be considered when scoring this and all other areas. The individual would score on the NC-SNAP a minimum of 2 in the Mental Health Services Section, a minimum of 2 in the Behavioral Severity Section and a minimum of 3 in the Direct Intervention Section of the Behavioral Supports Domain. NC-SNAP score must be supported by the PCP.*

Behavior puts individual at risk of institutionalization. (3) *Developmental stages should be considered when scoring this and all other areas. The individual would score on the NC-SNAP a minimum of 2 in the Mental Health Services Section, a minimum of 3 in the Behavioral Severity Section and a minimum of 3 in the Direct Intervention Section of the Behavioral Supports Domain. NC-SNAP score must be supported by the PCP.*

Other, explain (Assign numerical value 0-2). *To receive points in this section, the explanation cannot contain issues already noted in the choices above. Special circumstance that is indicated in this section must be supported and addressed in the PCP.*

TOTAL (Max. 3 points) _____

Communication: How does the individual function expressively and receptively?

Has expressive language, which functionally communicates wants and needs. (0)

Developmental stages should be considered when scoring this and all other areas.

Expressive language skills allow the individual to express needs on a limited basis. (1)

Developmental stages should be considered when scoring this and all other areas.

Has difficulty making needs and wants known. (2) *Developmental stages should be considered when scoring this and all other areas. The individual is most likely non-verbal and has very limited signing skills.*

Receptive language is adequate for following simple instructions independently. (0)

Developmental stages should be considered when scoring this and all other areas.

Requires assistance to follow simple instructions. (1) *Developmental stages should be considered when scoring this and all other areas.*

Has no apparent understanding of even familiar greetings or requests. (2) *Developmental stages should be considered when scoring this and all other areas. The individual is most likely non-verbal and has very limited signing skills.*

Other, explain (Assign numerical value 0-2). *To receive points in this section, the explanation cannot contain issues already noted in the choices above. Special circumstance that is indicated in this section must be supported and addressed in the PCP.*

TOTAL (Max. 4 points) _____

Family/Significant Others: Who knows and helps this person?

Support person(s) are able to maintain individual at home safely without additional assistance. (0)

If the individual is receiving State-Funded supports that are meeting theirs and the family's needs, the score should be 0 in this area. Age and parental responsibility should be taken into consideration. Parents are required to provide more assistance to a 4 year old than is required by a 12 year old. Rater should be cognizant of this consideration.

Support person(s) need or are requesting more assistance. (1) *This should be scored as 1 if the treatment team or the primary caregiver believes that additional assistance is required to meet the individual's needs.*

Support person(s) cannot provide consistent or appropriate assistance. (2) *This should be scored as 2 if the treatment team can document why services in place are not sufficient to meet the individual's needs. There must be issues identified that are outside the realm of parental responsibility for the individual's chronological age. PCP must support score.*

Has no support persons. (3) *This should be scored as 3 only if the individual has no support persons. If there are any natural supports in place, this is not the appropriate score. PCP must support score.*

Is at risk for abuse, neglect or exploitation, or loss of significant support person. (4) *As described. PCP must support score.*

Other, explain (Assign numerical value 0-2). *To receive points in this section, the explanation cannot contain issues already noted in the choices above. Special circumstance that is indicated in this section must be supported and addressed in the PCP.*

TOTAL (Max. 4 points) _____

Residence: Does the individual live in a residence that supports their needs?

Live in a residence that is able to support individual's needs. (0)

Residence does not reflect consumer choice. (1) *PCP must support score.*

Residence is unable to support individual's need: modification or change is needed. (2) *PCP must support score by explaining what modification is needed.*

Home is community-based, but inappropriate. (3) *PCP must support score by explaining why residence is not appropriate.*

Home is ICF/MR or MR Center. (4)

Is at imminent risk for institutionalization and/or is homeless. (4) *PCP must explain why individual is at risk of institutionalization. PCP must demonstrate that individual is*

_____ **homeless or why they are at risk for this.**
_____ Other, explain (Assign numerical value 0-2) **To receive points in this section, the explanation cannot contain issues already noted in the choices above. Special circumstance that is indicated in this section must be supported and addressed in the PCP.**

TOTAL (Max. 4 points) _____

Day Activity: What does the individual do during the day?
Appropriate day activity, including prefers home, no scheduled activity, retired. (0) **If individual is attending school or eligible to attend public school, score should be 0 unless reasons why consumer is not utilizing public school are outlined in the PCP.**
_____ Additional training/activity requested to increase skills/independence (include transition). (1) **PCP must demonstrate the required training.**
_____ Day setting inadequate to meet needs of the individual. (2) **PCP must explain why current placement is inadequate.**
_____ Wants/needs appropriate day activity, or at risk of losing day placement. (3) **Score must be supported by the PCP.**
_____ Other, explain (Assign numerical value 0-2) **To receive points in this section, the explanation cannot contain issues already noted in the choices above. Special circumstance that is indicated in this section must be supported and addressed in the PCP.**

TOTAL (Max. 4 points) _____

TOTAL ALL SECTIONS _____

Completed by: _____ Credentials: _____
Print Name

Signature: _____ Date: _____