

*Insert Date*

Dear *insert name*:

Because a larger number of children are using out of home placements (group homes, therapeutic foster care), less state money is now available to pay for the room and board rate for those placements. To try to avoid the problem of children not getting the needed placement due to lack of state funds, Western Highlands Network has developed additional ways to pay for room and board.

If your child does not qualify for SSI and your family does not receive food stamps, then you will need to make a daily co-pay for out of home placement to help cover room and board costs. This will start February 1, 2006. For group homes, the daily co-pay will be \$5.00. For therapeutic foster care, the daily co-pay will be \$2.00. This money should be paid directly to the group home or therapeutic foster care agency.

As your case manager, I will be helping you make these arrangements. Please let me know if you have any questions.

Sincerely,

*Case manager name*